Course Blog
http://chnm.gmu.edu/tah-loudoun

1. Getting to Your Cohort Page
   a. Start at http://chnm.gmu.edu/tah-loudoun
   b. Click on your course theme (i.e. Understanding Freedom) in the top right corner.
   c. Enter your username and password. You should have received this information in your LCPS e-mail, it was sent by wordpress.

   Now that you’re on the cohort page, you’ll see “Recent Posts,” “Assignment Topics,” and “Schedule Highlights.”

2. Change Your Password
   a. Click on the link to “Submit Work” (below schedule highlights, on the right column of the page)
      This page is known as the dashboard. It allows you to change settings, preferences, and to compose blog entries.
   b. On the left side-bar, click “Profile”
   c. Scroll down to the bottom of the page. You may enter a new password and click “Update Profile” to save the changes.

   Now that your password is saved, click the “Understanding Freedom” Wordpress icon on the top left corner to return to your cohort’s homepage.
3. Write Your First Post
   a. Click on the link to “Submit Work”
   b. Write a title for your first post (Example: “Jessica Kilday – About Me”)
   c. In the box below, write your response to the reflection question or assignment. *(Recommended: Draft your post in Microsoft Word, then copy and paste it in the box)*
   d. On the right-hand side of the page, there is a box titled “Categories.” Use the checkboxes to indicate which topic/assignment you are submitting.
   e. Click the blue button titled “Publish” to save and post your response.

Now that your blog post is saved, click the “Understanding Freedom” Wordpress icon on the top left corner to return to your cohort’s homepage.
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Frequently Asked Questions

1. I lost my password, what do I do?
2. How do I copy/paste?
3. Where do I find the posts that were written by other teachers?
4. How do I post a comment?
5. What is the difference between a comment and a post?
6. I've clicked through teacher’s posts and assignment topics, but now how do I get back to my cohort’s home page?

1. I lost my password, what do I do?
   E-mail Jessica.Kilday@lcps.org to have your password reset.

2. How do I copy/paste?
   There are two ways to do this. First (and simplest) – use the short cut keys: ctrl-c (copy) and ctrl-v (paste). A second way to do this is on the “Submit Work” page. Here, you can click the second to last icon (from the right) to view more editing options for the text box. This is known as the “kitchen sink,” when revealed you’ll see a clipboard icon to paste.

3. Where do I find the posts that were written by other teachers?
   On the cohort homepage, there is a list of assignment topics. Click on each topic to read all of the responses posted by your colleagues. You’ll need to click “More…” at the end of each short excerpt in order to read the whole post.

4. How do I post a comment?
   If you’ve read a post by another teacher and would like to leave a comment or suggestion, there is space at the bottom of this page, below the post. You’ll see
5. What is the difference between a comment and a post?

A “Blog Post” is how you must submit all of your assignments. These could be responses to reflection questions, ideas for primary source activities, or reflections based on classroom practice. If you do not use the “Submit Work” link on the cohort homepage, you may not get credit for your work.

A “Comment” will allow you to discuss your ideas with your colleagues. If you read a post by another teacher who has found an interesting primary source, you can write a comment to suggest an idea on how you might use it in your classroom.

6. I’ve clicked through teacher’s posts and assignment topics, but now how do I get back to my cohort’s home page?

The menu at the top right hand corner of the page will always bring you back to the cohort’s main page. This will coincide with the theme of the course you are enrolled in (i.e. Understanding Freedom).